



CIN: L65190MH2004GOI148838

आईडीबीआई बैंक लिमिटेड
पंजीकृत कार्यालय : आईडीबीआई टॉवर,
डब्ल्यूटीसी कॉम्प्लेक्स, कफ परेड,
मुंबई - 400 005.
टेलिफोन : (+91 22) 6655 3355, 2218 9111
फैक्स : (+91 22) 2218 0411
वेबसाइट : www.idbi.com

IDBI Bank Limited
Regd. Office : IDBI Tower,
WTC Complex, Cuffe Parade,
Mumbai - 400 005.
TEL.: (+91 22) 6655 3355, 2218 9111
FAX : (+91 22) 2218 0411
Website : www.idbi.com

०६ फरवरी, २०१७

The Manager National Stock Exchange of India Ltd., Exchange Plaza, 5th Floor, Plot No.C/1, G Block, Bandra Kurla Complex, Bandra(E), Mumbai - 400 051	The Manager BSE Ltd., 25th Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001
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Dear Sir,

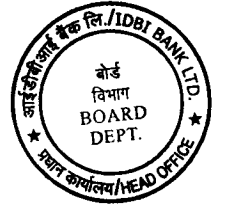
**Submission of Copy of MoU entered into between
IDBI Bank Limited & Karvy Computershare Pvt. Ltd.**

In terms of Regulation 30 (4) of the SEBI (LODR) Regulations, 2015, we forward herewith a copy of the MoU dated February 03, 2017, entered into between IDBI Bank Limited & Karvy Computershare Pvt. Ltd.

Kindly take the above on record and acknowledge the receipt.

भवदीय,
कृते आईडीबीआई बैंक लिमिटेड
वि.पांचाल
[वि.वि.पांचाल]
सहायक महा.प्रबन्धक

संलग्न : उपर्युक्त



AGREEMENT BETWEEN
IDBI BANK LIMITED (IDBI BANK)
AND
KARVY COMPUTERSHARE PVT. LTD.(KARVY)

THIS AGREEMENT MADE ON 03th DAY OF FEBRUARY, 2017 BETWEEN KARVY COMPUTERSHARE PVT.LTD.(Karvy) a Company within the meaning of the Companies Act, 1956/Companies Act, 2013 and having its Registered Office at Karvy House, 46 Avenue 4, Street No. 1, Banjara Hills, Hyderabad- 500 034 (CIN: U74140TG2003PTC041636) (hereinafter referred to as "Karvy") and IDBI BANK LIMITED, a Company within the meaning of the Companies Act, 1956/ the Companies Act, 2013 and having its registered office at IDBI Tower, WTC Complex, Cuffe Parade Mumbai 400 005 (CIN: L65190MH2004GOI148838) (hereinafter referred to as IDBI Bank), in terms of the approval of the delegated authority of IDBI Bank given on January 24,2017 for extending the validity of earlier MoA between the aforesaid parties entered into on February 26, 2015.

WHEREAS

- 1) IDBI Bank has 410383 number of shareholders/folios as on 20, 2017 and has to render services relating to transfer, transmission, issue of dividend warrants, notices, etc. in accordance with its Articles of Association and the Companies Act, 1956/ the Companies Act, 2013 and Rules made thereunder.

भारतीय रि. / IDBI BANK
 अधिकृत हस्ताक्षर / Authorised Signatory

Industrial Development Bank of India Ltd.
 Mettal Tower "C" Wing, Ground Floor,
 Nariman Point, Mumbai-400 021.

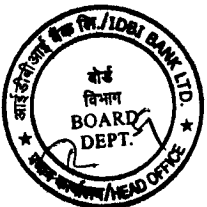
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- 2) Karvy is a SEBI registered Registrar and Share Transfer Agent (RTA) having Permanent Registration No.INR000000221 dated October 18, 2012. IDBI Bank had approached Karvy to act as RTA for equity servicing. Initially, Karvy had accepted the Assignment w.e.f. March 01, 2012 for a period of 3 years (Three) i.e upto February 28,2015. Which was further extended for 2 more years i.e from March 01,2015 to February 28,2017 vide Agreement dated February 26,2015. The said MoU will be expiring on February 28, 2017. Karvy, vide letter No. KCPL/MOU/4 dated January 20, 2017 has approached IDBI Bank to renew the MOU to act as R&T Agent for 3 years. IDBI Bank vide its letter No. BOARD/Equity-Karvy-MOU/2017/755 dated January 30,2017, has renewed the MoU for a further period of 3 years, i.e., from March 01, 2017 to February 29, 2020 in terms of the Board approved terms and conditions and in terms of the approval granted by the delegated authority on January 24,2017.Karvy, vide letter No. KCPL/Contract-Fee revision /MRVS/2017dated February 01, 2017 has accepted the assignment.
- 3) In terms of Rule 4 (1) (b) of the SEBI (Registrars to an Issue and Share Transfer Agent) Regulations, 1993, Karvy is required to enter into a valid agreement with IDBI Bank on whose behalf, Karvy has to act as RTA for equity servicing. In pursuance of the same, Karvy and IDBI Bank have entered into an agreement being these presents.

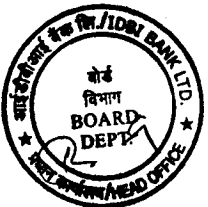
NOW, THEREFORE, IDBI BANK AND KARVY DO HEREBY AGREE AS FOLLOWS:

- 1) IDBI Bank hereby extends the validity of earlier MoU for appointment of Karvy as RTA for equity servicing and Karvy accepts such re-appointment with effect from March 01, 2017 for 3 years.
- 2) Karvy hereby undertakes to perform and fulfill such functions, duties and obligations and to provide such services as are mentioned herein.
- 3) Karvy declares and undertakes that:
 - a) It has obtained Permanent certificate of registration from SEBI and that the certificate is currently valid w.e.f.



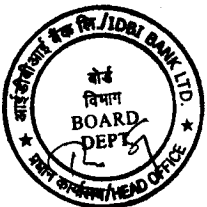
18.10.2012. Karvy shall immediately inform IDBI Bank the changes/modifications, if any, in the Permanent Registration Certificate.

- b) It has not violated any of the conditions subject to which registration has been granted and that no disciplinary or other proceedings have been commenced by SEBI and that it is not debarred / suspended from carrying on its activities.
 - c) It shall perform its duties with highest standards of integrity and fairness and shall act in ethical manner in all its dealings with clients, investors, etc. and that it will not take up any activities which is likely to be in conflict with its own interest/interest of IDBI Bank and its investors/ or contrary to the directions issued by SEBI.
 - d) It shall carry out its duties / responsibilities and complete all the formalities within the specified time limits in strict compliance of the relevant statutes including the Companies Act 2013, and Rules, SEBI Guidelines, SEBI LODR Regulations, etc.
 - e) In case of change in status / constitution, it will obtain permission from SEBI under intimation to IDBI Bank.
- 4) IDBI Bank hereby confirms that it has satisfied itself about the capability including the infrastructure especially the computer hardware and requisite software, i.e., share accounting packages of Karvy to handle the assignment.
- 5) IDBI Bank hereby declares that it complies with or agrees to comply with all statutory formalities under the Companies Act, 1956/the Companies Act, 2013 and Rules made thereunder, Guidelines for Disclosure and Investor Protection issued by SEBI, (LODR) Regulations and other relevant statutes pertaining to Share Transfer Activities.
- 6) IDBI Bank and Karvy agree to their functions, duties and obligations in respect of each activity relevant to the Share Transfer as specified in the **Schedule I** hereto. However, the following activities shall form part of

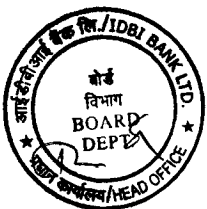


the Karvy's functions and responsibility during the currency of this agreement:-

- i) Receipt of request for transfer, transmission, endorsement as fully paid-up, allotment/call money, split, consolidation, change of address, change of bank mandate, issue of duplicate certificates in lieu of misplaced / lost certificates, request for demat and remat, etc.
 - ii) Processing of request for transfer, endorsement, as fully paid-up, receipt of allotment/ call money and other correspondence received in connection with transfer activities.
 - iii) After verification of transfer deeds, preparation of transfer proposals for approval of the Share Transfer Committee of IDBI Bank and endorsement on the certificates.
 - iv) Dispatch of transferred and endorsed certificates to the transferees within the mandatory period as laid down in the Companies Act, 2013 and Rules made thereunder/SEBI (LODR) Regulations, 2015.
- 7) Karvy will handle the RTA activities from its coordinating office at Mumbai through its back office at Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032 which has been declared to SEBI and approved by it for carrying on its activities. The address of its office shall be printed in all relevant stationery pertaining to the said transfers, etc.
- 8) All the input materials that are to be supplied by IDBI Bank/agreed to be supplied by IDBI Bank will be delivered by IDBI Bank at its cost at the coordinating office of Karvy in Mumbai and all finished tabulations, statement, unused stationery bearing the name and the letterhead of IDBI Bank and all original documents supplied by IDBI Bank to Karvy are to be delivered by Karvy at IDBI Bank's cost to such address as may be specified.
- 9) Karvy's responsibility under this arrangement will be restricted to the duties of Karvy as agreed to herein and Karvy will not be in any way construed to be an agent of IDBI Bank with respect to its other business in any manner whatsoever.

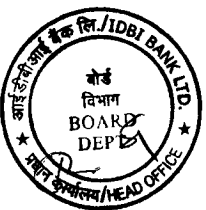


- 10) Karvy shall not during the term of this agreement or thereafter, either directly, or indirectly, for any reason whatsoever, divulge, disclose or make public any information whatsoever which may come to its knowledge during or as a result of its appointment/re-appointment as RTA's of IDBI Bank and whether concerning the business, property, contracts, methods, transactions, dealing, affairs or members of IDBI Bank or otherwise, save in accordance with the performance of its duties hereunder or as required by law.
- 11) Karvy shall use its best efforts to perform the duties assigned to it in terms of this agreement with the utmost care and efficiency. Karvy shall ensure that adequate controls are established to ensure the accuracy of the reports furnished by it. Karvy, shall, however, not be responsible or liable for any direct or consequential omission/commission committed by it in good faith or in absence of its negligence or breach of the terms of this agreement or due to reasons beyond its reasonable control.
- 12) IDBI Bank is primarily responsible for the work of share transfer work assigned to Karvy. Karvy should execute the work efficiently and with due diligence and care. However, Karvy shall indemnify IDBI Bank and its successors from and against all suits, claims, actions and demand which may be made or commence against IDBI Bank by any holder of the shares issued or other third party as a consequence of any failure or deficiency on the part of Karvy in performing or fulfilling, providing any of the functions, duties, obligations and services hereunder. However, Karvy shall not be liable for any indirect or consequential loss caused to IDBI Bank due to error or omission committed by it in good faith and unless such damages are caused by the negligence, willful misconduct, failure to act or recklessness of Karvy.
- 13) Any notice, communication or documents may be given by personal delivery, registered post, Speed Post, Courier, email, and or by fax. The notice, communication or document shall be deemed to have been served upon the party to whom it is given if given, by personal delivery when so delivered, if given by post on expiration of three days after the notice, etc. have been delivered to the post office for onward dispatch,

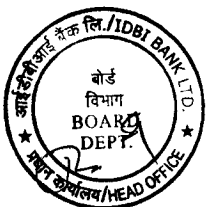


if given by fax upon transmission thereof. Provided that any notice, etc., given by fax, shall be confirmed in writing.

- 14) Karvy and IDBI Bank agree that in case of non-compliance of any of the covenants contained in these presents a report thereof shall be made to SEBI within 7 days.
- 15) Karvy shall redress complaints/grievances of the shareholders of IDBI Bank promptly and in any case within one month of receipt of the complaint during the currency of the agreement, or such lesser time period, if any, prescribed by Regulatory authorities from time to time. This, however, shall not exempt Karvy from redressing the complaint of the investors within one month during the period. Karvy is required to maintain the records under the SEBI (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 and amendments thereto and IDBI Bank shall do all such things and extend necessary co-operation to Karvy for complying with these Regulations.
- 16) IDBI Bank agrees that formats of all reports, statements, share certificates and other documents shall be in conformity with the standard designs approved by the Stock Exchange, SEBI or prescribed under the Companies Act, 1956/2013 and Rules made thereunder.
- 17) IDBI Bank and Karvy agree that the fees and charges payable to Karvy shall be as specified in **Schedule II**.
- 18) Karvy shall take special contingency insurance policy to cover risks arising out of fraud, forgery, errors of commission/omission, etc. Karvy agrees to produce a valid copy of such insurance policy as and when demanded by the authorized officials of IDBI Bank for inspection.
- 19) Should there be major change in scope of work from that indicated above or in the event of complete collapse or dislocation of business in the financial market of our country due to war, insurrection or any other serious sustained political or industrial disturbance or in the event of force majeure, Karvy shall have option to withdraw its appointment or renegotiate the Agreement in consultation with IDBI Bank. However, in such circumstances, Karvy shall continue to be liable for the activities done till termination of the Agreement.



- 20) IDBI Bank will provide all required stationery items, envelopes and postage expenses well in advance to enable Karvy to process all transfers, transposition, transmission and other share transfer related activities.
- 21) If the transactions covered under this agreement are liable to any sales tax or other levy, IDBI Bank shall reimburse to Karvy its liability for payment of such tax / levy including interest and other sum, if any, payable in respect thereof. However, interest charged and/or penalty levied due to negligence of Karvy or its employees will not be reimbursed by IDBI Bank.
- 22) IDBI Bank will bear expenses for legal advice / action which may have to be taken for no lapse on the part of Karvy but for any eventuality which may arise in connection with the issue / share transfer related work.
- 23) Karvy, on behalf of IDBI Bank, shall maintain following documents and records pertaining to Transfer activities by way of hard copies and, if required, may be stored by way of tape drives / in computers:
- a) Check-list, inward register, transfer register, buyer / sellers register with net effect as on date of approval of transfer proposals, transfer deeds, Demat/Remat requests received for processing, specimen signature cards / signature captured on signature scanner, dispatch register / postal journal, objection memos, mandates, Power of Attorney / Board Resolutions, RBI Approval in case of NRI Jumbo Transfer Deeds, in case of FIIs, Register of Members, Index of Register of Members, Annual Returns / Return of Allotment, Interest / Dividend Register / other registers and records as prescribed or may be prescribed under the Companies Act, 1956/2013 and Rules made thereunder, various statutes and Stock Exchange Listing provisions, if any.
- b) Correspondence with IDBI Bank, Investors, SEBI, Stock Exchange and other Statutory Authorities and Depositories and other relevant documents pertaining to transfer activities.



- c) Records pertaining to investor complaints, Board Resolution passed by IDBI Bank authorizing Karvy to endorse the certificates and other documents on behalf of IDBI Bank.
- d) Magnetic Tapes or other electronic mode of data storage containing all the data pertaining to share holders and related transfer activities.

These records shall be maintained for a minimum period of 3 years as provided in Regulation 15 of the SEBI (Registrars to Issue and Share Transfer Agents) Regulations, 1993 and the Companies (Preservation & Disposal of Records) Rules, 1966 and the same should be made available for inspection as and when decided by Statutes including SEBI. Karvy shall not destroy any data, record, stationery or any other thing/matter related to Equity Shares of IDBI Bank without concurrence from IDBI Bank. Further, such data, electronic records, etc., shall not be handed over/parted with any person, institution or any third party without specific instruction in writing from IDBI Bank.

24) In case of any dispute arising between IDBI Bank and Karvy out of or in connection with this agreement, the same shall be referred to the sole Arbitrator to be appointed by the parties by mutual consent. The proceedings held by the Arbitrator will be in accordance with the Arbitration and Conciliation Act, 1996 and any modification and reenactment thereof. The place of arbitration shall be Mumbai. The Award of Arbitration shall be final and binding on both IDBI Bank and Karvy.

25) IDBI Bank and Karvy shall have right to terminate the contract by serving three months notice to the other party.

26) The jurisdiction shall be the courts at Mumbai.

27) **THIS AGREEMENT IS THE EXTENSION OF EARLIER MOU DATED FEBRUARY 26, 2015 AND SHALL BE VALID FOR A FURTHER PERIOD OF THREE YEARS FROM 01.03.2017 TO 29.02.2020**



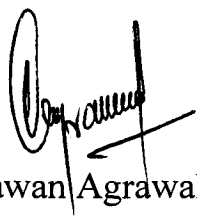
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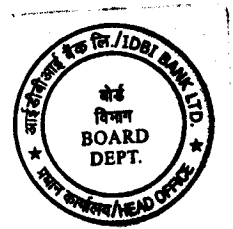


**MAY BE FURTHER RENEWED BY MUTUAL CONSENT IN
TERMS OF IDBI BANK'S BOARD APPROVED TERMS AND
CONDITIONS.**

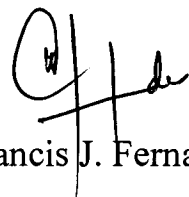
IN WITNESS THEREOF the parties thereunto have set their hands on the day
and year hereinabove written.

Has signed for and on behalf of
IDBI BANK LIMITED


(Pawan Agrawal)
Company Secretary

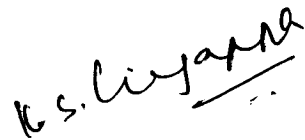


Has signed for and on behalf of
Karvy Computershare Pvt. Limited


(Francis J. Fernandes)
General Manager, Mumbai



Witness: 1) Shri Lingappa S Kuruba
Dy. General Manager
Board Department, IDBI Bank Ltd.



2) Mr. Ajay Rao
Assistant General Manager,
Karvy Computershare Pvt. Limited, Mumbai





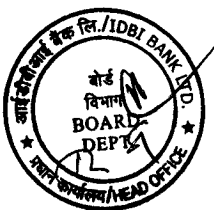
SCHEDULE – I

I. Specific Activities:

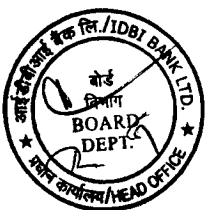
- a) Karvy will receive and promptly attend to correspondence received from Share holders / IDBI Bank/ Stock Exchanges / SEBI / other statutory bodies and will segregate the inward mail as transfer requests, request for endorsement as fully paid up, receipt of call money, request for change of address, transmission, transposition, deletion of name, requests under Investor Education and Protection Fund (Accounting ,Audit, Transfer and Refund [IEPF] Rules, 2016, other letters from investors/shareholders.

Karvy will inward the mail pertaining to request for transfer / transmission/ transposition / other request / complaints by maintaining inward register on a day to day basis and also affix stamp containing inward number and date of receipt on all transfer deeds / letters pertaining to above request / complaints.

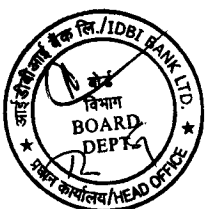
- b) IDBI Bank shall also maintain inward register to record the date of receipt of transfer requests / request for endorsement as fully paid up/ correspondence from investors, SEBI / Stock Exchanges and relevant Statutes directly received by IDBI Bank at its Registered Office. IDBI Bank shall handover all the transfer requests/request for endorsement as fully paid up /other correspondence well in time under a covering letter to Karvy. The receipt of above documents should be acknowledged by Karvy.



- c) Karvy shall process all transfer / transmission / transposition / change of address / requests under IEPF Rules / other requests / complaints and generate check list, verify the same and correction of such data.
- d) While scrutinizing transfer deeds, Karvy shall verify date of presentation, transferors' particulars, certificates enclosed, transferors' signature with specimen signature record, verify the value of stamps, thumb impressions which needs to be attested by Magistrate / Bank Managers or Notarized as the case may be, and check whether all the columns including address of transferees provided in Transfer Deeds are duly filled up, etc.
- e) Karvy shall generate transfer numbers for each valid transfer and the same may be filled up in the column provided in the transfer deed and also folio numbers (in case of new transferees only). It shall allocate the existing folio number in such cases where the transferee is already holding shares of IDBI Bank.
- f) After verification of valid transfers, Karvy shall prepare transfer registers in duplicate and submit the transfer register well in advance to the share transfer committee of IDBI Bank for approval.
- g) IDBI Bank agrees to conduct share transfer committee meetings at such frequency as may be required which will enable Karvy to complete the transfer of securities within the stipulated time under the Companies Act, 2013 and Rules made thereunder/ SEBI (LODR) Regulations, 2015.
- h) After receipt of approval of transfer proposals by the Share Transfer Committee, Karvy shall endorse on the back of the certificates authenticating the transfer of shares in the name of transferees. In case of endorsement by Karvy, IDBI Bank has already authorized Karvy to do so by passing a resolution in its Board Meeting.
- i) In case of endorsement of share certificates, IDBI / Karvy shall ensure that the authentication is done by an authorized signatory.
- j) Karvy shall dispatch the transferred share certificates under a covering letter. Karvy shall maintain postal journal / dispatch register for the dispatch of transferred certificates. The documents may indicate the date of dispatch and name of the post office where the dispatch has been made.



- k) Karvy shall preserve all the transfer deeds in safe custody; take steps to cancel the stamps affixed on the back of transfer deeds and also cancel all blank transfer deeds signed by transferors but not used for effecting transfer.
- l) Enter the transfer details on both the seller side and the buyer side in the register of members, preparation of new ledger sheets for the Register of Members in case of new shareholders. Preparation and maintenance of Register of Members in new format prescribed under the Companies Act, 2013 and the Rules made thereunder.
- m) Karvy shall scrutinize the requests/documents received from the shareholders of IDBI Bank in respect of issue of duplicate share certificate/s and take necessary steps for its processing within the time limits prescribed under the various statutes/regulatory guidelines and maintain the required register as prescribed under the Companies Act 2013 and the Rules made thereunder.
- n) Karvy shall scrutinize the requests/documents received from the shareholders of IDBI Bank in respect of remat of shares and /or transfer of shares from Unclaimed Shares Demat Suspense Account of IDBI Bank to the account of claimant/s and take necessary steps for its processing within the time limits prescribed under the various statutes.
- o) Karvy may capture the signatures with the help of signature scanner and store in the computers.
- p) Karvy shall maintain movement register to record the date of receipt of transfer requests /request for endorsement as fully paid up/ other correspondence received directly from IDBI Bank. Similarly, Karvy shall record the date of submission of transfer proposals to the share transfer committee of IDBI Bank for approval, date of receipt of the transfer proposal after approval, date of dispatch of share certificate/s to the shareholders after endorsement.
- q) In case of Demat of Shares, Karvy shall verify the Demat Request No.(DRN), Beneficiary Owners (BOs) Account No. International Securities Identification Number (ISIN), quantity, number of certificates, etc. as mentioned on the Demat Request Forms (DRFs) received electronically from respective Depositories. Karvy shall verify



the signatures of BOs on the Dematerialization Request Form(DRF) with the specimen signatures recorded with Karvy. Karvy shall also check whether the Depository Participant (DP) authorizes the DRF. If the details do not tally, Karvy will reject the request and return the certificates to the respective DP under objection with a covering letter.

- r) Maintaining and providing software /web enabled module support to IDBI Bank in order to comply with the provisions of SEBI (Prohibition of Insider Trading) Regulations, 2015 and changes, if any, made therein from time to time as per Karvy's offer letter No. KCPL/IDBI-Fintrack/PAV dated January 12, 2015.
- s) Karvy hereby agrees to carry out the work related to upfront payment and Annual Folio maintenance in respect of shareholders of erstwhile United Western Bank (No. of Folios 50000).
- t) Karvy agrees to comply with any other corporate actions like merger, demerger, bonus and ESOP, etc.
- u) Karvy shall scrutinize the requests/documents received from the shareholders of IDBI Bank under IEPF Rules and take necessary steps for its processing within the time limits prescribed by IEPF Authority under the IEPF Rules .
- v) Karvy shall promptly take action to align its functions with the changes/ amendments, if any, notified by the regulators under various Regulation / Guideline etc. from time to time during the currency of this Agreement.
- w) If e-voting platform of Karvy is used, Karvy shall provide for the necessary software and electronic platform/system required for smooth conducting of the e-voting process including instapoll facilities at the AGM/EGM venue in terms of agreement dated 22.02.2016 executed by and between Karvy and IDBI Bank.

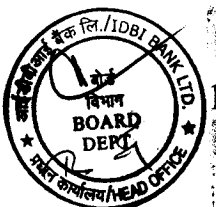
II General

Attending and replying to correspondence regarding change of address, consolidation / split of certificate, non-receipt of Share certificates,



Dividend warrants and other letters received from shareholders of IDBI Bank / SEBI / Stock Exchange/ Depositories, etc.

2. Printing of new Share certificates in lieu of misplaced, lost, mutilated certificates. Karvy shall issue new certificates against request for consolidation or split.
3. Karvy shall update all records and generate all reports and returns required for the AGM/Extra-ordinary General Meeting, Postal Ballot/e-voting activity for AGM/ EGM / Postal Ballot, dispatch of Annual Reports, circulars letters and Notices, etc. to shareholders and or as and when required by IDBI Bank.
4. Karvy shall process, print and dispatch Dividend warrants /call Notices to shareholders within mandatory time limits.
5. In case of any Equity Share Issue/s, IDBI Bank shall inform Karvy and other Bodies about the record date and give sufficient time to Karvy to effect all transfers, update all records. In case of Rights Issue, Karvy shall dispatch composite application forms well in time or hand over all the required records to Registrar to Rights Issue so as to enable the Registrar to complete the Issue in time.
6. Karvy shall maintain Register of Members in the format prescribed under the Companies Act, 2013 and the Rules made thereunder, in electronic format. It will be kept up-to-date by incorporating changes from time to time and shall be made available immediately for inspection/verification at any point of time to the Officials of IDBI Bank.
7. Karvy shall make available the records (Hard & Soft Copies) required by the Concurrent Auditors appointed by the Bank for their verification/ authentication, etc.
8. Any other reports, statements as mutually agreed upon between IDBI Bank and Karvy.
9. Upon receipt of any Court orders/ orders from Regulators, Statutory Authorities, etc. or intimation from IDBI Bank, Karvy shall follow and take note of necessary instructions and comply with stop transfer formalities.
10. In respect of demat cases, IDBI Bank /Karvy shall be governed by the Tripartite agreement entered in this regard with the Depositories.



SCHEDULE -II

FEES AND CHARGES PAYABLE TO KARVY FOR EQUITY
SERVICING

S. No	Particulars	Rate (₹)
1	Annual Folio Maintenance Charges For Physical Folio For Demat Folio Including all related reports to be submitted to the Bank on weekly basis. Maintaining Register of Members and Index of Members prescribed under the Companies Act, 2013 and Rules made thereunder.	4.60 3.45
2	Fees for transfer/transmission of shares/issue of duplicate share certificate/split/consolidation	Nil
3	Demat Charges	2.00
4	Remat Charges	Nil
5	Fee for Overprinting of Dividend warrants/including maintenance of dividend registers/ record/reconciliation/ mailing, etc./ City wise bifurcation/ECS	0.60
6	Overprinting of Proxy Forms/ Label for dispatch of Annual Reports/Any other communication	0.30
7	Charges for mailing Annual Report, Dividend Warrants, etc.	At Actuals
8	AGM connected activities (including Annual Return, Distribution Schedule, shareholders database on PC at AGM venue etc.)	At Actuals
9	For Insider Trading i. Annual maintenance charges ii. Out of pocket expenses. iii. Applicable levies and taxes extra	5000/- per month At Actuals At Actuals
10	Legal Cases Handling charges	At actual
11	ROM Data in CD & Annual Return as per MCA format	Nil
12	Charges for e-voting facility per e-voting event as per the Agreement dated 22.02.2016 i. Karvy's e-voting platform is used ii. If e-voting platform of NSDL is used (a) Processing Charges of the data received from NSDL and CDSL and physical for e-voting purpose (b) Generation of reports for physical voting at the venue and consolidated reports after completion of AGM/EGM (e-voting and instapoll)	1,50,000 lump sum per event 0.15 Per Shareholder 50,000/- per event
13	Charges for sending e-mail (Green Initiatives)	1.00 per e-mail
14	Godown charge for preserving old records (all old records)	1,000 per month
15	Annual Folio maintenance charges for eUWB shareholders data (50000 folios) & activities related to the upfront payment	-NIL-
	Taxes	As applicable

