Retail Internet Banking User Guide

OBBRANK

INDEX

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| | Forget / Regenerate Password |
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| 1.2 | Account – Deposit Account |
| 1.3 | Account – Loan Account |
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IDBI Retail Net Banking Registration

> <u>Customer who have not opt Debit card facility</u>

Visit any nearest Branch of IDBI Bank and submit Channel Registration form for Retail Net Banking registration. You can download form through this link - <u>https://www.idbibank.in/apply-now.aspx#Download-Personal</u>

> Customer who availed Debit card facility.

Go to IDBI Bank website > Click to Login > Personal – "First Time User/ Register Now"

- > Click to "First Time User/ Register Now.
- Enter Account Number & Select Registration Type.
- Select Type of facility View Only or View & Transaction Both
- > Enter OTP received on Registered Mobile Number in "One Time Password" field.
- > On successful validation of entered details, <
- > After verification of OTP, enter account details/ ATM credentials.
- Click on "Verify"
- You can set the passwords.
- > Once these processes are successfully completed, you will be shown success message with regard to your registration process.
- > After completing this process, user will be enabled for Net Banking immediately.



Forget / Regenerate Password

- Click on Login > personal
- > Click on "Generate Online password /Forgot Password".

| Retail Internet Banking | Welcome to Safe & | Secure Banking! | |
|--|--|---|--------------------|
| Your Login ID* 👩 | | | ۲ |
| | Password Security | Virtual Keypad | Transaction Alerts |
| ¥3ro 🕘 🗢 | | | Learn Mc |
| Captcha* | Important Tips Never respond to emails th Keep your password top se Use the Virtual KeyPad | in the second | |
| Generate Online Password/Forgot Password | | | Learn Mo |
| First Time User? Register Now | 🛉 Features & Benefits 🛛 📝 | Essentials ? Quick Help | Apply Online |

> On password reset screen (next screen), Enter Customer ID, Account No & Click on continue.

| | Welcome to Safe 8 | Secure Banking! | |
|--|--|--|--|
| Your Login ID* | | | |
| | Password Security | Virtual Keypad | Transaction Alerts |
| Account Number* | | | Learn Mo |
| CONTINUE | Note: 1. Customers can generate their or | line Net Panking password only | |
| | and after first time activation of the shared network ATMs. | | |
| BEWARE! | and after first time activation of the shared network ATMs. 2. This facility can be used only by Internet Banking, Please click on "F | e debit card by using the same at registered Internet Banking custo irst Time User? Register Now" tal | any of our Bank ATMs or any other omers. If you are not registered for b available on login page or you |
| BEWARE! DO NOT reply to emails claiming to be from IDBI Bank asking for rour Login ID, Passwords, account details etc for ANY REASON whatsoever. These are fraudulent phishing emails | and after first time activation of the shared network ATMs. 2. This facility can be used only by | e debit card by using the same at registered Internet Banking custo irst Time User? Register Now" tal n (Click here) and submit it at the g password online, you need to h | any of our Bank ATMs or any other omers. If you are not registered for b available on login page or you nearest IDBI Bank Branch. ave an active linked IDBI Bank Deb |



> Enter Debit Card Number, Linked Account Number & ATM PIN and Click on Continue.

| Please enter your Debit-cum-ATM Card details | Welcome to Safe & Secure Ba | anking! | |
|---|--|---------------------------|--------------------|
| Card Number.* | | | |
| ATM Pin* | Password Security | Virtual Keypad | Transaction Alerts |
| Expiry date* | Note: 1. Enter your Debit/ATM Card details and request for a One Time Password (OTP) will be sent via sms to your Mobile number. 2. On receipt of the OTP you may immediately proceed to the next step and create password or set your access profile. | | |
| I have read and accept all the Terms and onditions BACK CONTINUE | 🚖 Features & Benefits 🛛 🚺 Essential: | s ? Quick Help 😨 Apply On | Leen Mo |

> Enter OTP (One Time password), received on your registered Mobile Number.

| ()) IDBI BANK | | | | | |
|--|-------------------------|--------------------------------------|--|--|--|
| Online Password Generation/Set Ac | cess right | | | | |
| [211117] Enter the one time password (OTP) sent for authentication | on. Ref. ID: [62560390] | | | | |
| Please enter the OTP sent on your Mobile Number | | | | | |
| Enter OTP* | REGENERATE OTP | | | | |
| | | CONTINUE | | | |
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Tick the checkbox to change the login password / transaction password / set access rights.

| Password Guidelines | |
|---|---|
| Password must meet the following requirement | nts: |
| password cannot be "Bobby". 2. The password should contain a minimum of 8 of | wer and upper case letters, special characters like '@""#""&", etc. |
| 6. Please note that login and transaction passwor | |
| | |
| Change Passwords | |
| Login Password | |
| Transaction Password | |
| Set Access Rights | |
| | |
| | RESET SUBMIT |
| t Login or/and Transaction | |
| t Login or/and Transaction | |
| t Login or/and Transaction | |
| | |
| hange Passwords ✓ Login Password | passwords. |
| hange Passwords | |
| hange Passwords ✓ Login Password | passwords. |
| hange Passwords ✓ Login Password | passwords. |
| hange Passwords Cogin Password Login Password* | passwords. |
| hange Passwords Cogin Password Login Password* | passwords. |
| hange Passwords Login Password Login Password Transaction Password | passwords. |
| hange Passwords Login Password Login Password Transaction Password | passwords. |
| hange Passwords Login Password Login Password Transaction Password | passwords. |

Regenerate Password Offline

Visit any nearest Branch of IDBI Bank and submit Request form for password generation.



1. Accounts

1.1 Operative Account

Menu > ACCOUNTS > Operative Accounts

| Main Menu | Accounts > Operative Account | ts | | | |
|------------------------------|------------------------------------|--|---------|--|-------------------------------|
| Account Summary | My Operative Account | ts | | | |
| Operative Accounts 😚 | | | | | My Shortcuts |
| Deposit Accounts | Search | | | ~ | Select your favorite activity |
| oan Accounts | | | | Download: 🚺 XLS 🥃 PDF 📄 TXT | Type to search 👻 |
| PPF Accounts | Operative Accounts List | | | | ADD TO FAVORITES |
| NPS Accounts SSA Accounts | Account Number Account Nickname | Account Type Branch Name | Status | Balance | |
| Demat Account | | | | T-1-1 ND 1 00 | L |
| Apply OD Against FD | RAVI RANJAN | Mumbai -Narima | Active | Total: INR 1.00 | |
| | | n Point- (Sol -00 4) | | Available: INR 20,001.00 | |
| | | Savings | Active | Total: INR 2,275.90 | |
| | RAVI RANJAN | Delhi - Karol Bagh -New Delhi (Sol -5 | | Available: INB 2,275.90 | |
| | | | | | |
| | 140 | (Sol -1165) | | | |
| | 11 RAVI RANJAN | Icg Airport - Delhi- (Sol -1165) | Active | Total: INR -49,307.15 Available: INR • 3,50,692.85 | |
| | More Actions: Type to search | o | DNTINUE | | |
| | | | | VIEW CLOSED OPERATIVE ACCOUNTS | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |



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1.1.1 View Account Statement

Click on Account Number (Hyperlink) for Account details - Accounts details with statement will be displayed.

Use search option for modifying the search criteria (User can generate the statement for 183

days). Statement can be downloaded from here.

1.1.2 View Nominee Details:

Click to view Nominee Details

1.1.3 Lien Enquiry

Click on Inquire on Lien for checking the lien details

1.1.4 View or Stop Cheque

Click on View or Stop Issued Cheque

User can search in the basis of search criteria available on this page.

1.1.5 View Average Monthly Balance

Click on view average monthly balance to get the result.

1.1.6 View Mini Statement

Click on view mini statement to get the result.

1.1.7 End Statement

Click on view day end statement to view balance as on that day. (Statement can be downloaded for any days within last 600 Days)

1.1.8 View Stopped Cheque

Click on stopped cheques to get the result.

1.1.9 View Inward Clearing Details

Inward clearing details can be viewed on click of this link.



1.2. Deposit Account:

Menu > ACCOUNTS > Deposit Accounts

| Main Menu | Accounts > Deposit Accounts | | | | | | |
|--|------------------------------------|--|---------------------|-------------------|---|----|-------------------------------|
| Account Summary | My Deposit Accounts | | | | | | |
| perative Accounts | | | | | | | My Shortcuts |
| Deposit Accounts | Search | | | | | × | Select your favorite activity |
| oan Accounts | Deposit Accounts List | | | | | | Type to search 🛛 👻 |
| PPF Accounts NPS Accounts SSA Accounts | Account Number Account Nickname | Account Type Branch Name | Interest Rate(%) | Available Balance | Balance | | ADD TO FAVORITES |
| emat Account | | Term Deposit | 6.1 | INR 10,849.00 | Maturity: INR | | |
| Apply OD Against FD | RAVI RANJAN | Delhi - Vikas P uri- (Sol -249) | | | 11,434.00 Deposit: INR 10,761.00 | | Quick Links |
| | navi Ranjan | Term Deposit Icg Airport - D elhi- (Sol -116 5) | 6.0 | INR 20,000.00 | Maturity: INR 1,23,952.00 Deposit: INR 10,000.00 | | |
| | Download: 🚺 xLS 🧰 PDM | F TXT | | VIEW CLO | SED DEPOSIT ACCOUNT | ſS | |
| | | | | | | | |



Click here to get the following options:

- View transaction history.
- View deposit schedule.
- View nomination details.
- Inquire on Lien.
- Pre Mature FD Closure.



Pre-Mature FD Closure

Menu > ACCOUNTS > Deposit Accounts List > Pre-Mature FD Closure.

Select Fixed Deposit A/c & Click to pre-mature closure then Enter "Transaction Password" & click to submit.

| | ture FD Closure Confirmat | | |
|---------|--|------------------------|------------------------------|
| 1)- | New Request 2 | Preview and Confirm | 3 Summary |
| | | | * Indicates Mandatory Fields |
| MAT | URITY DETAILS | | |
| | Deposit Account Number: | | |
| | Deposit Account Booked On: | | |
| | Principal Amount: | 15000.00 | |
| | Actual ROI : | 4.00 | |
| | Actual Tenure : | Months 0 Days 29 | |
| | PreMature Request Placing date: | | |
| | Effective ROI: | 4.00 | |
| | Actual Maturity Amount: | 15048.00 | |
| | Premature Closure Amount (Principal, Interest): | 15021.00 | |
| | Repayment Account: | | |
| dditio | onal Details | | |
| emarl | ks | | |
| Enter y | our credentials to confirm the transact | ion | |
| ONFI | IRMATION DETAILS | | |
| ransa | ction Password* | | |
| | | | BACK |

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Generate Fixed Deposit Receipt



Click on more details where you can download FD Receipt by Clicking

"FD RECEIPT DOWNLOAD"



1.3 Loan Account:

Menu > ACCOUNTS > Loan Accounts



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1.3.1 Account statement

Click on Account Number (Hyperlink) for Account details - Accounts details with statement will be displayed.

Use search option for modifying the search criteria (User can generate the statement for 183 days). Statement can be downloaded from here.

1.3.2View Repayment Schedule:

Click to view Repayment Schedule

1.3.3View Disbursement Schedule

Click on Inquire on Disbursement Schedule for checking the Loan Disbursement details

1.4 PPF Accounts . Menu > ACCOUNTS > PPF Accounts S N PRASAD - C 🞧 🍈 IDBI BANK Main Menu Accounts > PPF Accounts Accounts Account Summary **PPF** Accounts Operative Accounts My Shortcuts PPF Accounts Summary List Deposit Accounts Select your favorite activity Account Number Branch Account Open Date Maturity Date Current Balance Loan Accounts Type to search Name Status PPF Accounts ADD TO FAVORITES Darbhanga- (So 01/01/2014 I-723) 01/04/2029 3,56,000.00 NPS Accounts SHYAM NARAYAN Active SSA Accounts Demat Account Download: 📑 XLS a POF Apply OD Against FD Quick Links **PPF** Accounts **PPF Accounts Summary List** Account Number Branch Account Open Date Maturity Date Current Balance Click here to get Name Status the following 36 Darbhanga- (So 01/04/2029 3,56,000.00 01/01/2014 l -723) options: PPF Account Statement SHYAM NARAYAN Active PRASAD Online PPF subscriptio... PPF Account Download: 💵 XLS 🧰 PDF 📄 TXT statement Past Online Subscripti PPF Online subscription Past online Subscription



1.4.1 PPF account StatementUse search option for modifying the search criteria (User can generate the statement).Statement can be downloaded from here.

1.4.2 Online PPF Subscription Click here to subscribe the amount in your PPF account.

1.4.3 ast Online subscription Click here to check past online subscription in your PPF account.

1.5 NPS Accounts

Menu > ACCOUNTS > NPS Accounts

| Main Menu | Accounts > NPS Account | S | | | | |
|--------------------|--|--|------------------------|----------------|------------------|---|
| Account Summary | NPS Accounts | | | | | |
| Operative Accounts | NPS Accounts Summ | nary List | | | | My Shortcuts Select your favorite activity |
| Loan Accounts | Permanent Retirement Account Number (PRAN) | Branch | Date of O | | Tier Category | |
| NPS Accounts | Subscriber Name | Mumbai -Chembur- | Subscrib 21/08/20 | | Tier1 | Click here to get the following options: |
| SSA Accounts | RAVI RANJAN | (Sol -018) | Corpe Or | nline NPS sub | scription | |
| Demat Account | *Before inititating the transact | ion please check at NSDL site that the | e PRAN is not froze Pa | ast Online Sub | oscripti | Online NPS Subscription |

1.6.1 Online NPS Subscription

Click here to subscribe the amount in your NPS account.

1.6.2 Past Online subscription

Click here to check past online subscription in your NPS account.



1.6 SSA Accounts

Menu > ACCOUNTS >SSA Accounts

| | Accounts > SSA Accounts | | | |
|----------------------------|---|-------------------|----------------------------------|-------------------------------|
| count Summary | SSA Accounts | | | |
| erative Accounts | SSA Accounts Summary List | | | My Shortcuts |
| posit Accounts | | | | Select your favorite activity |
| an Accounts | Account Number Branch | Account Open Date | Maturity Date Current Balance | |
| F Accounts | Name | Status | | Click here to get the |
| S Accounts | 1066 | 06/04/2021 | 06/04/2042 11,000.00 | following options: |
| Accounts | RITVIKA | Active | SSA Account Statement | SSA Account Statemen |
| nat Account | Download: 🛐 xLs 🙋 PDF | TXT | Online SSA subscriptio | Online SSA |
| ly OD Against FD | | | Past Online Subscripti | Subscription |
| | | | | Past online Subscriptio |
| | | | - | |
| | 1 | | | |
| | ccount Statement SSA Account stateme | nt. | | |
| ick here For | | nt. | | |
| ick here For 5.2 Online | SSA Account stateme | | count. | |



1.7 DEMAT

Menu > ACCOUNTS > DEMAT

| Main Menu Accounts | Accounts > Demat Account | | | |
|---|---------------------------------|-----------------------------|--|--------------|
| Account Summary | DP Options | | | |
| Operative Accounts Deposit Accounts Loan Accounts | Select DP Type to search SUBMIT | | y Shortcuts ur favorite activity earch | |
| PPF Accounts NPS Accounts SSA Accounts Demat Account | | | ADI | TO FAVORITES |
| | | DEMAT ACCOUNT | DETAILS | |
| Accounts > Demat | Account | Account Details | 14000005 | |
| DP Options | | Billing Statement | | |
| Select DP Type | SOBMIT | Enable Email Statement | DP: IDBI BANK 4096615 | LIMITED. DP |
| | e to search | Holding Details | on House eneficiary | Activati |
| CDS | - | Statement of Transaction | esident | Accoun |
| Select y | our depository and submit. | Short Name | 0192/EMF | • |
| Select y | our depository and submit. | | | |





1.7.1 Account Details

Click here to see your updated account details in DEMAT account.

1.7.2 Billing Statement

Click here to check charges related to the DEMAT Account.

1.7.3 Enable Email Statement

Click here to get Email statement for the DEMAT Account.

1.7.4 Holding Details

Click here to check Holding Details in DEMAT Account.

1.7.5 Statement of transaction

Click here for statement of particular transaction of DEMAT Account.

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1.8 Apply OD against FD

Menu > ACCOUNTS > Apply OD against FD

Select the FD Account and continue

| Account Number | Ту | pe to search | - | | |
|---|------------------|-----------------------|-------------|-------------------------------------|----------------|
| | 1 | Type to search | | | |
| | | | - | | CONTI |
| | | RAVI RANJAN INR) | | | |
| | | | | | |
| eposit Accounts | | | | | |
| | | | | | |
| Payment Details | Preview and Conf | firm | Sum | imary | |
| | | 3 | | | _ |
| | | | * Indicates | Mandatory Fields | |
| Account Holder Name : | RAVI RANJAN | 4 | | | |
| Home Branch Name : | Delhi Milees I | | | | |
| Home branch Name . | Delhi - Vikas F | Puri- (Sol -249)(249) |) | | |
| Account NickName | RAVI RANJAN | 1 | | | |
| Account Number | | | | | |
| Account Number | | | | | |
| Branch Name : | Delhi - Vikas F | Puri- (Sol -249) | | | |
| Assessed Balances | | | | | |
| Account Balance: | 10,849.00 | | | | |
| Deposit Amount: | 10,761.00 | | | | |
| Descerit Dete | | | | | |
| Deposit Date | 12/02/2021 | | | | |
| Maturity Date: | 13/02/2022 | | | | |
| Maturity Amount: | | - Er | nter the O | Overdraft am | ount |
| Maturity Amount: | 11,434.00 | - Er | nter T | he Tenure | of |
| Interest Rate: | 6.1 | C |)verdraft | (in Months) | |
| taaliaable 201 aa Quurda (t | | | | pose of adva | nce |
| Applicable ROI on Overdraft: | 8.1 | | | Continue'. | |
| Maximum Applicable amount of | 9,764.10 | | | ? and Transa on 'Submit ' | action passwor |
| Loan: | | a | | Submit | |
| Enter the Overdraft Required (in multiple of Rs 100/.): | | | | | |
| multiple of Rs.100/-): | | | | | |
| Enter the Tenure Of Overdraft (in months): | | | | | |
| | | | | | |
| Purpose of Advance : | Type to sear | oh 🔻 | | | |
| | | | | | |
| | | | | | |
| | | | | ITINUE BA | |

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Retail i-Net Banking User Guide

2. Fund Transfer

2.1 Make Payments

Menu > Fund Transfer > Make Payments

| Main Menu Fund Transfer | Fund Transfer > Make Payments | |
|--|---|-------------------------------------|
| Nake Payments Transaction Limit Inquiry | C FUND TRANSFER | |
| /iew/Update Transaction .imit | Own Account Other IDBI Bank A/C | NEFT/RTGS IMPS Payment |
| Add Beneficiary /iew/Update/Delete Beneficiary | WY FAVOURITES | ✓ EDIT |
| Scheduled Transactions Recurring Instructions Saved Transactions | RR PREETI Funds Transfer Third Party Account | > |
| Completed Transactions Generate/View MMID | SAVED TRANSACTIONS No Records are fetched | |
| | RECENT TRANSFER | SCHEDULED TRANSF RECURRING TRANSFER |
| | No Records are fetched | No Records are fetched |
| | | |



| 1 Payment Details | 2 Preview and Confirm 3 Summary |
|--|---|
| From Account* | * Indicates Mandatory Fields |
| | Eff.Avl.Balance (Incl.FFD Bal): INR 33,632.94 |
| Personal Beneficiary* | Type to search |
| Amount* | |
| Frequency Type* | One Time Recurring |
| Transaction Date (dd/MM/yyyy)* | 25/08/2021 |
| Network* | NEFT |
| Transaction Purpose | Type to search |
| Remarks : | |
| | |
| Save 1 | Transaction 🕉 Add to Favorites ADD NEW ENTRY CONTINUE |
| Payment Confirmation | 2 Preview and Confirm 3 Summary |
| - | 2 Preview and Confirm 3 Summary |
| | 23 |
| Payment Details From Account: To Account: Amount: | 2 055 (11) (2000 |
| From Account: To Account: Amount: Transaction Type: | 2 055 Concession 56 A K DIWAKER INR 10.00 Initiate NEFT Payment |
| From Account: To Account: Amount: Transaction Type: Beneficiary Type: | 2 055 Contraction 56 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: | 2 055 Concession 56 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: | 2 055 Concession 56 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: Additional Details | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: | 2 055 Concernents A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time 25/08/2021 |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: Additional Details Remarks Remarks | 2 055 Concernents A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time 25/08/2021 |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: Additional Details Remarks Enter your oredentials to confirm the CONFIRMATION DETAILS | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time 25/08/2021 e transaction |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: Additional Details Remarks Enter your oredentials to confirm the CONFIRMATION DETAILS | 2 055 Concernents A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time 25/08/2021 |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: Additional Details Remarks Enter your oredentials to confirm the CONFIRMATION DETAILS Due Time Password* | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time 25/08/2021 e transaction RE-GENERATE OTP OTP has been generated and sent to your registered Mobile Number . Valid |
| Payment Details From Account: To Account: Amount: Transaction Type: Beneficiary Type: Network: Frequency Type: Payment Date: Remarks: Transaction Purpose: Additional Details Remarks Enter your credentials to confirm the | 2 055 A K DIWAKER INR 10.00 Initiate NEFT Payment Personal Payees NEFT One Time 25/08/2021 e transaction RE-GENERATE OTP OTP has been generated and sent to your registered Mobile Number . Valid |



Fund Transfer to own accounts

- > Select Account Numbers to be debited & credited from Dropdown.
- ➢ Enter Amount.
- Click on 'Continue'.
- > Enter Transaction password and OTP & Click on 'Submit'.

Fund Transfer to other IDBI BANK A/c's

- Click on 'Make Payments' 'Other IDBI BANK A/c'
- Select Account Numbers to be debited & credited from Dropdown. (If account to be credited is not shown in drop-down, perform Add beneficiary.)
- Enter Amount.
- By default, Transaction Date will be current date. For scheduling transaction for future date, date may be selected from the calendar.
- Recurring Transactions- If a transaction has to be done repeatedly with the same amount & beneficiary, Frequency may be set to Daily/ Weekly/ Monthly/Quarterly/ Half-Yearly/ Yearly. Enter number of instalments.
- Click on 'Continue'.
- > Enter Transaction password and OTP & Click on 'Submit'.

NEFT and RTGS Payment

- Select Account Numbers to be debited & credited from Dropdown. (If account to be credited is not shown in drop-down, perform Add beneficiary.)
- Enter Amount.
- By default, Transaction Date will be current date. For scheduling transaction for future date, date may be selected from the calendar.
- If a transaction has to be done repeatedly with the same amount & beneficiary, Frequency may be set to Daily/ Weekly/ Monthly/Quarterly/ Half-Yearly/ Yearly. Enter number of instalments.
- ➢ Select Network 'NEFT or RTGS'.
- Click on 'Continue'.
- > Enter Transaction password and OTP & Click on 'Submit'.



IMPS Payment

v

- Select Account Numbers to be debited & credited from Dropdown. (If account to be credited is not shown in drop-down, perform Add beneficiary.)
- ➢ Enter Amount.
- > By default, Transaction Date will be current date.
- Click on 'Continue'.
- > Enter Transaction password and OTP & Click on 'Submit'.

2.2 Transaction Limits Inquiry

Menu > Fund Transfer > Transaction Limits Inquiry

> Enable you to View your transaction Limit.

| Main Menu Main Menu Menu Fund Transfer | Fund Transfer > Transaction Limit Inquiry | | e |
|--|---|--|--|
| Make Payments | Transaction Limit Inquiry | | |
| Transaction Limit Inquiry | Search Q | | My Shortcuts |
| View/Update Transaction Limit Add Beneficiary View/Update/Delete Beneficiary Scheduled Transactions | Transaction Type(s) Bill Presentment,Direct Tax Payments,Central Board of Excise and Customs,Customs Duty Tax Payments,Online Application form for GOI Savings Bonds,Bill Payment,Immediate Payment Service,Mobile Top-Up Recharge,NEFT Payment,OCH Payments,PPF and NPS Subscriptions,Initiate Payment Forms Transaction,RTGS Payment,Sovereign Gold Bond,Shopping Mall Payment,State Tax Payments | Daily Amount Limit (Available Limit/Total Limit) 50,000.00 / 50,000.00 | Select your favorite activity Type to search |
| Recurring Instructions Saved Transactions | Quick Transfer, Funds Transfer Third Party Account, Funds Transfer | 50,000.00 / 50,000.00 | |
| Completed Transactions Generate/View MMID | | | |



2.3 View/Update Transaction Limits

Menu > Fund Transfer > Transaction Limits Inquiry

Enable you to change your transaction Limit.

| Main Menu | Fund Transfer > View, | Jpdate Transaction Li | | | | | | |
|--|---|---|--|--|------------------------------|------------------------------|----------------|-------------------|
| ke Payments | Personalize Lim | ts | | | | | > Y | ou can set your |
| insaction Limit Inquiry | Limit De | | Preview and Confirm | Summary | My Shortcuts | | D | aily Transaction |
| w/Update Transaction nit | | 2 | Preview and committee (| * Indicates Mandatory Fields | Select your favorite activit | У | | imits. |
| d Beneficiary | Limit Details | | | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | Type to search 💌 | | | |
| w/Update/Delete neficiary | | | | | ADD TO FAVORITES | | | elect Daily Limit |
| heduled Transactions | Your Curr is : | nt Transaction Limit | 1,00,000.00 | | | | aı | nd 'Continue'. |
| curring Instructions | | | Your Daily Transcation Lim within Bank + Rs.50,000.00 | it is Rs. 1,00,000.00 (Rs.50,000.00) outside Bank) | | | | |
| ved Transactions | Set Daily | mit :* | Type to search 🔷 👻 | | | | | nter Transaction |
| mpleted Transactions | | | () <u></u>) | | | | | assword and OTH |
| nerate/View MMID | | | | | | | & | Click on |
| | | | | | | | | Confirm'. |
| | | | | CONTINUE | | | ` | |
| | e ficiary l Transfer | > Mana | ge Beneficia | ary | | | | |
| | l Transfer | > Mana | ge Beneficiá | ary | | | | |
| nu > Fund | l Transfer | | <u>}</u> | | | | | |
| nu > Fund | I Transfer | | ge Beneficia er > Add Beneficiary | | | | | |
| nu > Fund Main M Make Paymer | I Transfer | Fund Transf | <u>}</u> | | | | | |
| nu > Fund Main M () Make Paymer Transaction L View/Update | I Transfer | Fund Transf Add Be | er > Add Beneficiary | | | | | |
| nu > Fund Main M ©© Fund Make Paymer Transaction L View/Update Limit | I Transfer Ienu Transfer Ints Imit Inquiry Transaction | Fund Transf Add Be | er > Add Beneficiary neficiary ficiary Type | | | | | |
| nu > Fund Main M ()))))))))))))) | I Transfer | Fund Transf Add Be | er > Add Beneficiary | | ank umber(P2A) | Other Bar Mobile No. & MM | ik VID(P2P) | |
| nu > Fund Main M C. Fund Make Paymer Transaction L View/Update Limit Add Beneficia IMPS Pending View/Update/ | I Transfer | Fund Transf Add Be | er > Add Beneficiary neficiary ficiary Type | Other B | ank Jumber(P2A) | Other Bar Mobile No. & Mi | ik MID(P2P) | |
| nu > Fund Main M © Fund Make Paymer Transaction L View/Update Limit Add Beneficia IMPS Pending View/Update/ Beneficiary | I Transfer | Fund Transf Add Be | er > Add Beneficiary neficiary ficiary Type | Other B | ank Jumber(P2A) | Other Bar Mobile No. & Mi | ik VID(P2P) | |
| nu > Fund Main M C Transaction L View/Update Limit Add Beneficia IMPS Pending View/Update/ Beneficiary Scheduled Tra | I Transfer | Fund Transfe Add Bee Select Benn NOTE: 1. As per th | er > Add Beneficiary neficiary ficiary Type Within Bank e guidelines a new b | UTHER ACCOUNT N | nd transfer shall be act | ive after 30 mir | | |
| nu > Fund Main M @ @ Fund Make Paymer Transaction L View/Update Limit Add Beneficia IMPS Pending View/Update/ Beneficiary Scheduled Tra Recurring Inst | I Transfer | Fund Transfe Add Bee Select Benn NOTE: 1. As per th | er > Add Beneficiary neficiary ficiary Type Within Bank e guidelines a new b | Uther B IFSC & Account f | nd transfer shall be act | ive after 30 mir | | |



Add Beneficiary

Click on 'Add beneficiary'.

- > Select 'With in BANK' to add other IDBI BANK account.
- Select 'Other Bank-IFSC & Account Number (P2A)' for NEFT/RTGS/IMPS transaction.
- Select 'Other Bank-Mobile No. & MMID (P2P)' for IMPS transaction.

To View/Modify/Delete Beneficiary Details

- Click on 'Registered Beneficiary'.
- Select 'View/Modify Beneficiary Details/Limits' to modify the limit of exiting payee.

| /iew Benefi | ciary Details | ; | | | |
|-----------------|---------------|-----------|--------------------|----------------------------|-------|
| Search Q | | | | | |
| | | | | Download: 📴 xls 卢 PDF | E TXT |
| Beneficiary L | ist | | | | |
| Beneficiary ID | Nickname | Account N | umber IFSC Cod | e Activation Status | |
| 25801076 | | - | | Active | |
| 25801070 | VIVEK SINGH | | Edit Beneficiary | View History | |
| | | _ | Copy & Add New Ber | nef View Recurring Instruc | |
| | | Page Numb | Delete Beneficiary | View Scheduled Trans | |
| | | | Make a Transaction | | - |
| | | | View Completed Tra | ne | BACK |



2.5 My Transaction

$Menu > Fund \ Transfer > \ My \ Transaction$

| Main Menu Eund Transfer | Fund Transfer > Completed Transactions | | | | | |
|---------------------------------------|--|---|---------------------|----------------|----------------------|---------------------|
| Make Payments | My Complet | ed Transaction | S | | | |
| Fransaction Limit Inquiry | | lick reference id for ng on menu after ref | | suspect IMPS 1 | transactions and rel | oad current listing |
| /iew/Update Transaction .imit | | | | | | |
| Add Beneficiary | Search | | | | | ~ |
| /iew/Update/Delete | | | | Do | ownload: 🛐 🔊 | PDF 📄 TXT |
| Beneficiary Scheduled Transactions | Completed Tr | ransactions | | | | |
| Recurring Instructions | Reference ID Transaction ID | Date Transaction Type | Initiator Status | Beneficiary | Total Amount | |
| Saved Transactions | | | | | | |
| Completed Transactions | 2709807868 | 29/08/2021 | RAVI RANJAN | AP | INR 3,000.00 | - |
| Senerate/View MMID | 2699621584 | Bill Presentment | Success | | | |
| | 2708310982 | 21/08/2021 | RAVI RANJAN | RM | NR 5,000.00 | : |
| lick here to view Tra | ansaction Statu | s | | | | |
| Recurring transac | | | | | | |
| Schedule transact | | | | | | |
| Schedule transact | ions. | | | | | |

Saved transactions.

2.6 Generate /View MMID

| RAVIRANJAN | X3343 | XXXXXX628 | \$ 9 400110 8 | Deregister |
|----------------------------------|-------|----------------|-------------------------|------------|
| GENERATE MMID Account Number* | | Type to search | | |
| Mobile Number* | | XXXXXX6283 | | |
| | | | | CONTINUE |

3. Bill Payments

3.1 Register Billers

Menu > Bill Payments > Register Billers



3.1.1 Register Biller

- Click on 'Register Biller' for Addition the register Biller (If user selects Auto pay request as yes then Bill will presented and auto paid)
- > Click on 'View Registered Billers' Details for view details of registered Billers
- > Click on 'View presented Bills' for View presented bills for payment
- > Click on 'Pay to presented Bills' for pay to presented bills for payment
- > Click on 'Adhoc Payments' for adhoc Bill Payments
- Click on 'Recharge' for Mobile Recharge
- Click on 'FASTag' for recharge the IDBI Fastag

· 3.2 Pay to Presentment Billers

Bill Payment Pay To Presentment Billers Pay Your Bill Pay Your Presented Bills: Select your account for make the payment. Payment Details Preview and Confirm Summary \triangleright Select the presentment biller Set Payment Date & Frequency * Indicates Mandatory Fields Through 'LOOK UP' 23/01/2020 Transaction Date (dd/MM/yyy)* Ē Enter the Amount. \triangleright From Account! 6.20 Available Balance : INR 99 Enter The Remarks. \geq Presentment Billers' Enter Transaction password and \geq **OTP** & Click on 'Confirm '. Amount' **NR** Remarks: CONTINUE

Menu > Bill Payments > Pay to presentment Billers

3.3 Pay to Payment Billers

~

Menu > Bill Payments > Pay to payment Billers

| 0 | -0- | | - 0 | |
|--------------------------------|---------------------|------------|--------------------------------|---|
| Payment Details | Preview and Confirm | | Summary | P |
| Set Payment Date & Frequency | | | * Indicatives Mandatory Fields | |
| Frequency Type" | One Time | ٠ | | |
| Transaction Date (dd/MM/yyyy)* | 23/01/2020 | 简 | | |
| From Account* | 055 | 6-R/ + | | ~ |
| | Available Balan | ce : INR 9 | 7 | |
| Ad hoc Biller Name* | | | LOOKUP | |
| Biller Nokname* | | | | × |
| Add to Registered Billers List | | | | |
| Amount' | INR | | | |
| Remarks | | | | |
| | | | | |
| | | AL | TIONS . CONTINUE | |
| | | AL | CONTINUE | |
| | | | | |

Pay to Payment Bills:

- Select your account for make the payment.
- Select the Adhoc Biller Name Through 'LOOK UP'
- Enter the Amount.
- Enter The Remarks.
- Enter Transaction password and OTP & Click on 'Confirm'.

4. Cards

4.1 IDBI Credit card Payments

Menu > Cards > IDBI Credit card Payments

| Main Menu Cards Debit Card Services IDBI Credit Card Payment Visa Card Payments | Main Menu Cards Register New Beneficiary For IDBI Credit Card Payments Make Payment View Past Transaction Modify or Delete scheduled payments Modify or Delete IDBI Credit Card Beneficiary | Cards > IDBI Credit Card Payment > Make Payment To Credit Card Payment Details 2 From Account* | Preview and Confirm | 3 Summary * Indicates Mandator FFD Bal): INR 26,454.56 |
|---|---|---|---------------------|---|
| | | Card Holder Name* | Type to search | |
| Select 'Make paym Enter OTP and Tra Select view past tra Select for modify content | new beneficiary for I nent' for making the insaction password & | | | dit card. |

4.2 Visa Card Payments

Menu > Cards > Visa Card Payments

| Main Menu Cards Debit Card Services IDBI Credit Card Payment Visa Card Payments | Main Menu Cards Register New Beneficiary For Visa Card Payment Make Payment View Past Transaction Modify or Delete scheduled payments Modify or Delete Visa Card Beneficiary | Cards > Visa Card Payments > Make Payment To Visa Card | Preview and Confirm | 3 Summary * Indicates Mandatory Fie FFD Bal): INR 26,454.56 |
|---|--|--|---------------------|---|
| | | Card Holder Name* | Type to search | • |
| | | Amount* | INR | |
| | | | | |
| Visa Card Payments Click for Register n | | Visa card payments. | | |
| Select 'Make payme | ent' for making the | payment for registered | Visa Credit ca | ard. |
| Enter OTP and Trar | saction password & | c Click on 'Confirm'. | | |
| Select view past trans | nsaction. | | | |
| Select for modify or | delete the schedule | e payments. | | |
| Select for modify or | delete IDBI Visa c | ard Beneficiary. | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |



4.3 Debit Card Services

Menu > Cards > Debit card services

| Main Menu Cards Debit Card Services IDBI Credit Card Payment Visa Card Payments | Main Menu Cards Card Details Set Domestic/International Usage Request Card Replacement Pin Generation Lock/Unlock Hotlisting Request Loyalty Points | Cards > Debit Card Services > Lock/Unlock New Request 1 New Request Details 2 Lock/Unlock Debit Card 2 Name Debit Card No.: Change Card Status Remarks: | Preview and Confirm 3 Summary RAVI RANJAN . Type to search O OFF O ON | | | | | |
|---|--|--|--|--|--|--|--|--|
| Debit card Services: Click on 'Card Details' to check the Debit Card details (ATM limit, POS Limit, Card Status, Expiry date etc.) Select Set Domestic/International Usage for On/OFF the Usage of Debit card. Select Request card replacement for new card of Card Replacement. | | | | | | | | |
| Select Pin Generation | Select Pin Generation for generate Green PIN. | | | | | | | |
| Select Hotlisting Requ | lest for hotlist the | e debit card. | | | | | | |
| Select for redeem Deb | Select for redeem Debit card Loyalty points earned by using debit Card. | | | | | | | |



5. Investments

5.1 Deposits

| Menu > Investments | > Deposits | | |
|--|---|---|---------------------------------|
| Main Menu Minvestments Deposits Mutual Fund | Main Menu Minvestments Add a Policy LIC Policy Payment List of Registered Policies Past Payment Receipts | Investments > LIC Premium Payment > Add Add LIC Policy | a Policy Preview and Confirm |
| Bonds | r dot r dyment neocipio | | |
| Insurance | | BILLER DETAILS Name | LIC NETBANKING PRI |
| LIC Premium Payment | | Nickname* | (2) |
| IPO | | Address: | MUMBAI |
| | | | |
| Main Menu | Open a fixed depos | it and renew the Fixed deposition | it: |
| investments | | | |
| Open SSP/SSP Plus RD | Click here t | o Open Systematic Savings I | Plan/RD. |
| Open Fixed Deposit Account | Click here to Open Fixed Deposit Account. | | |
| Renew Fixed Deposit Account | Click here t | to Renew Fixed Deposit Acco | ount. |
| | | | |



5.2 Mutual Fund

Menu > Investments > Mutual Funds





5.4 Insurance





5.5 LIC Premium Payment



5.6 IPO

.

Menu > Investments > IPO





6. Tax

Payment of Tax Challans and e filing

Menu > TAX





7. Service Request

7.1 New Request

Menu > Service Request > New Request > Accounts

| DASHBOARD Accounts Accounts Fund Transfer Bill & Recharge Bill & Recharge Cards Investments | Main Menu Service & Request New Requests My Requests My Mailbox My Broadcast Messages PFMS |
|---|---|
| Tax > Service & Request > | Click here to submit Aadhar Linking request. |
| Aadhaar Linking Request Open a Systematic Savings Plan(SSP/SSP Plus) Account Open Fixed Deposit Account | Click here to submit Request for open FD/RD account and Renew FD account Click here to submit Request for Renew FD |
| <u>Renew Fixed Deposit Account</u> <u>Form 15G/H</u> <u>Operative Accounts : Request New Cheque Book</u> | account. Click here to submit 15G/H form. Click here to submit for a new chequebook. |
| Operative Accounts : Stop Cheque Positive Pay : Confirm Cheque Details Register for mobile banking | Click here to stop the issued cheque. Click here to provide the confirmation for Cheque issued by you |
| Submit ReKYC Atal Pension Yojna Update Email ID | Click here to register for Mobile Banking Click here to submit the Re KYC Click here to enrol yourself for APY Click here to update the Email ID |

7.2 My Request

.

Menu > Service Request > My request



7.3 My Mail Box

Menu > Service Request > My Mail Box







9.1 Personal Settings



- Change Passwords
- Enter your old Login password.
- Enter new password.
- Re-type new password.
- > Enter your old Transaction password.
- Enter new password.
- ➢ Re-type new password.
- > Enter OTP and Old Transaction password & Click on 'Submit'.

Update Channel Login ID

- > To update your Channel Login id, click on update Login id.
- Click on Update button.
- > Enter new Login id and transaction password and OTP for the confirmation.

🝈 IDBI bank

Update image/phrase details

- Select image/enter phrase.
- > Enter OTP sent on your registered mobile number and submit.

Soft Token Registration

- To get the Activation Code, click on the Soft Token Registration to generate the Activation Code. The code is sent to registered mobile number.
- > Enter the code on the Soft Token mobile application to get the application activated

Soft Token Activation Code Regeneration

- > Click on Soft Token Activation Code Regeneration
- > Code will be sent to your registered mobile number.

Soft Token Deactivation

> Click on Deactivate to deactivate for the Soft Token.

9.3 Preferences

Set Preference

- Calendar Type
- > Date Format: Choose the desired date format.
- Amount format:
- > Language: Select your default language.
- Account list screen view:
- > Primary Account number: Select your primary account number.
- Nick name
- > Enter OTP sent on your registered mobile number and transaction password and "Update".

User can also Update account preferences, Set favourite accounts and Manage account groups.



Thank you